



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: December 21, 2018

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

We had a very successful Winter Fest last Saturday and I'd like to thank all the Staff, Police Officers, Volunteers and Commissioners who worked tirelessly to make sure everything went perfectly!

Additionally, below are a few items to note:

- **Village Hall will close at 1PM on Monday, December 24th and be closed on Tuesday, December 25th for Christmas**
- **There will be no garbage collection on Christmas Day. It will resume on Friday with garbage and recycling collection.**
- **Garbage collection will run normally through the New Year's holiday.**
- **There will be a special bulk trash collection on Saturday, January 12, 2019.**
- **Movie Night in the Park, January 26th, 2019.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

Code Officer Caserta has been following up on emails, calls, and inspections. She has been entering new cases and closing out old cases that are in compliance. Organization continues and so do our other daily duties. Lien searches have been processed. Attended weekly staff meeting. Met with contractor and building official to gain compliance with various issues. Continue to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Enforcement PROCEDURAL TOTALS:

Admin. Citations Issued:	0
Notices to Appear:	0
Orders of Enforcement:	0
Closed Cases:	9
Total New Cases Opened:	36



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CATEGORY BREAKDOWN Totals:

Address display:	16
Fences/wall repairs required:	1
Overgrown grass/weeds:	17
Painting required:	1
Property maintenance:	1

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 33

Total Cases by Category

Alarms:	3
Assists to Police Agencies:	6
Sick/Injured/Vehicle:	3
Suspicious Person/Vehicle:	4
Investigation:	1
Information/Non-Criminal Investigations:	12
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Hit and Run:	0
Traffic Crash:	2
Grand Theft:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	1
Misdemeanor Arrest	0
Felony Arrest:	1

- **PARKS & RECREATION:**

The Parks and Recreation Department would like to thank everyone who played a part in making our Annual Winter Fest Event a huge success. A special thank you to the Police Department, Public Works Department, Village Administration, Village Commission, Biscayne Park Foundation (for sponsoring the tent which came in very handy), all the vendors who stuck with us through the wet moments, and last but not least thank you to Santa for his amazing service to the community! It was a total team effort. Happy Holidays all!

The Parks & Rec Manager worked on Final Winter Fest prep and event execution.



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Seasonal arts and craft projects with park visitors. Winter Fest and seasonal decoration clean up. Met with Rain Deck vendor alongside Commissioner Wise and Village Manager. Performed playground maintenance and weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Picking up numerous tree limbs around the village due to evening storm 12-20 - 2018. Recorded and attended the Special Commission Meeting. Set up for annual Village Holiday Party. Identified trash piles that were oversized and worked with Waste Prop on the removal of those piles.

Public Works yard is being painted (ongoing). Began organized removal of debris at the yard and around the perimeter on going. Working with the irrigation system at the Rec Center (Electrical Issues) ongoing. Met with North Miami on two issue (Maintenance on NE 121 St and Identifying water lines).

Mowing, grubbing, weed-eating medians city wide (regular maintenance). Fixed approximately 6 areas with deterioration of street edges. Watering new butterfly garden adjacent to city hall. Watering new plants that where placed at the Rec Center last week. Working with FDOT / County on replacement of the missing street lights. Evaluation of Village roads pavement conditions. Began clearing and grubbing of alleys.

- **ADMINISTRATION:**

Continued working with FEMA to provide information as requested. Worked with auditors on 2018 audit. Manager attended Special Commission meeting. Worked with all Department heads as needed.

Wishing everyone a safe and happy holiday!